

Undergraduate Research Travel Fund Budget Request

NAME: _____ DATE: _____
 (please print)

NAME OF
 CONFERENCE
 : _____
 LOCATION: _____

DATES OF
 TRAVEL: _____

ESTIMATED TOTAL COST*		Explanation (if needed)
AIR	\$	
AUTO RENTAL	\$	
OTHER GROUND TRANSPORTATION	\$	
LODGING	\$	
FEES (e.g. conference registration)	\$	
MEALS	\$	
MISCELLANEOUS	\$	
TOTAL EXPENSES (not to exceed \$1,000)	\$	

 APPLICANT SIGNATURE

 Date

* The committee is looking for applications where the student has considered all aspects of the project and requested adequate funding for the project. That being said, we hope that students understand that the funds are limited and students are being reasonable in their requests.